



The Review

NBIMC News, Updates, & Announcements

October 2025

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NBIMC is located on the NSA Bethesda campus in Bldg. 17B.

Hours: 6 a.m. to 5 p.m.

Phone: 301-295-6590

E-mail:

dha.bethesda.wrnmcc.mbx.nbi.mc@health.mil

Important Update:

Harmonized Code Required for HIV Sample Shipments (via FEDEX) to Center for Disease Detection (CDD)

To ensure smooth and compliant international shipments of HIV samples to the CDD, it is crucial that all sending sites adhere to updated U.S. Customs requirements.

With the current implementation of tariffs to various countries, U.S. Customs is emphasizing the need for accurate and specific identification of imported goods. Therefore, all international (OCONUS) shipments of HIV samples to CDD must include the Harmonized Code 3002.90.52.10 on all commercial invoices.

This Harmonized Code, derived from the U.S. International Trade Commission ([USITC Code Info](#)), specifically labels and identifies the items being shipped/imported into the United States. Properly including this code will prevent delays and ensure compliance with U.S. Customs regulations. Please update your shipping procedures immediately to incorporate this requirement ([FEDEX website](#)).

Can you clarify HIV test ordering for the following scenarios?

a. Standard Duty Screening: “Is the correct order HIV-1/2 AG/AB 4G CDD?”

Yes, the HIV-1/2 AG/AB 4G CDD test is sufficient for all military branches.

b. PrEP 3-Month Checkup: “Which order should be used for service members on PrEP?”

Members on PrEP should receive the usual force testing HIV test (acceptable test names below). However, on the order, under Source of Test (SOT), the provider should choose G. SOT G is the source of test used for all members on PrEP to ensure the sample is additionally tested for PCR.

c. Other Scenarios: “Are there other situations requiring a different HIV test order?”

There are no circumstances in which the test names provided in the image below should not be used. All tests below meet force testing requirements, other test names do not and therefore will not be accepted.

Orderable Item Description	Synonym Primary
• HIV-1/O/2 (AF FT EPI)	HIV-1/O/2
• HIV-1/O/2 CDD (Army/Navy FT)	HIV-1/O/2 CDD
• HIV-1/2 AG/AB 4G CDD	HIV-1/2 AG/AB 4G CDD

MRRS URL change and MRRS Customer Support Number:

URL: <https://mrrs-cloud.dc3n.navy.mil/mrrs/secure/welcome.m>

MRRS Customer Support (833) 637-3669

Reminder: Include UIC(s) in Emails to CDD

Sites emailing CDD with questions, concerns, and/or requests MUST provide their site's UIC(s) numbers.

To increase comprehension and accuracy concerning an issue or matter involving a site, CDD requests that all site POCs send an email to CDD with their UIC # along with the question/problem at hand. Including the UIC # for corresponding sites will improve CDD's ability to define and address the matter with increased efficiency.

Please send all emails with questions, concerns and/or requests regarding your site to military@cddmedical.com.

HIV test status in MRRS not updated?

To request MRRS record update, please email dha.bethesda.Walter-Reed-Med-Ctr.mbx.nbimc@health.mil the Last, First Name and DoD ID number of any affected service member. NBIMC staff will review their results to ensure that tests resulted comply with Force Testing Requirements and update the records in MRRS accordingly.

To update a service member's HIV status in MRRS, NBIMC staff need a test result that is compliant with the Force testing requirements. This result needs to be from a **force testing HIV-1/2 AG/AB 4G.**

Please note that we cannot use civilian provider or (VA) result to update the HIV readiness in MRRS. HIV results from private/civilian/VA providers are not compliant with the [SECNAVINST 5300.30](#) and [DODI 6485.01](#). In these instructions, testing for HIV must be reported to the Defense Medical Surveillance System (DMSS) and the remaining serum must be sent to the DoD Serum Repository. The member will need to go to an MTF or a NOSC to get the appropriate test completed as indicated above.

New Changes to NBIMC HIV Notification Letters

Recently NBIMC has worked with the Naval Information Warfare Center (NIWC) to implement changes to the previous "BUMED letter" which was sent to the Commanding Officer (CO) of service members newly diagnosed with HIV. NBIMC has decided to alter the previous "BUMED Letters" to include updated information and naming. The initial positive letters, created by NBIMC staff in the HIV Management System (HMS) are now named "HIV Notification Letters".

These "HIV Notification Letters" are directed to the CO of the service member living with HIV (SMLWH) who is under their command. Important information included in these letters consists of:

- SMLWH PII, Duty Code, and Command Location
- HIV Evaluation Treatment Location to be utilized by the SMLWH
- Processing steps and details concerning HIV Notification Completion and Monitorization
- Laboratory Result Information
- NBIMC POCs
- HIV Test Report Information

Please be aware of these changes and reach out to NBIMC at dha.bethesda.Walter-Reed-Med-Ctr.mbx.nbimc@health.mil with any questions or concerns.

ICE (Interactive Customer Evaluation)

To provide feedback or suggestions on NBIMC's service, please use this link:

<https://ice.disa.mil/index.cfm?fa=card&sp=151849>

Rejection Metric Reports

NBIMC is committed to helping our network maintain the highest standards of laboratory quality. To assist in this effort, we've developed comprehensive Rejection Metric Reports for all participating laboratory sites. These reports provide valuable data on deficiencies, allowing labs to identify areas for improvement and optimize their processes.

Want to see how your lab is performing? Request your customized Rejection Metric Report today. Simply send an email to NBIMC Program Analysts, Julia Wolfrey and Ai Marrero
julia.d.wolfrey.ctr@health.mil;
ai.marrero.civ@health.mil.

In your email request, please include your:

- Site UIC #
- Site Name
- Time Period of Report(s) desired

Rejection metric Reports include:

- Total # of tests submitted per site/UIC
- Total # of rejections (D2-D9 deficiencies) per site/UIC
- Average percent rejects per site/UIC
- D4 reject totals broken down by D4 reject reasonings
- D1 COR errors & D1 COR % rejects per site/UIC

MHS Genesis Order Transmission Issues

For MHS GENESIS order transmission issues, you should contact the **Global Service Center (GSC)** at **1-800-600-9332**. The GSC is available 24/7 for technical support with the MHS

POC Site Update Reminders

The Center for Disease Detection (CDD) requests all POC's to inform CDD if/when they will be leaving a site. Additionally, POC's are required to inform CDD of any new POC's and/or any changes to the site's contact list. By continually communicating with CDD, all sites will remain up to date as staff changes occur, allowing for more up to date POC listings.

Please email Military@cddmedical.com; dha.bethesda.Walter-Reed-Med-Ctr.mbx.nbimc@health.mil with any POC site changes.